



St Clare College

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🌐 <https://scc.stjulians.skola.edu.mt/>



ABSENCE FORM

Għażiż Kap tal-Iskola

Dear Head of School,

Nixtieq ngħarrfek li ibni/binti _____ ta' klassi _____

I would like to inform you that my son/daughter _____ of class _____

Ma ġiex skola nhar _____ minhabba (mmarka fejn japplika)

was absent on _____ due to (mark were applicable)

☐ Appuntament mediku (sptar, dentist eċċ ... ibgħat karta li turi li l-istudent attenda għall-viżta)

☐ *Medical Appointment (Hospital, dentist etc... attach copy of visiting note)*

☐ Emergenza familjari (funeral, tiegħ, eċċ...) _____

☐ *Family emergency issues (funerals, weddings etc) _____*

☐ Raġuni oħra/mard mhux serju (specifika, uġiġh ta' ras, sturdament, ftit deni, eċċ....)

☐ *Other/Minor illness (specify, headache, dizziness, light fever, etc...)*

Isem u Kunjom tal-Ġenitur/Kustodju
Name and Surname of Parent/Guardian

Firma tal-Ġenitur/Kustodju
Signature of Parent/Guardian

Data
Date

Din in-nota tintuża **biss** meta l-istudent/a jfalli/tfalli jumejn jew inqas.

*To be used **only** if absence is two days or less.*

Studenti li jfallu tlett ijiem jew iktar ikollhom bżonn ċertifikat mediku.

Absences for three days or more must be covered by a medical certificate.

Hu importanti li kull jum li t-tfal ifallu jkun kopert b'din il-formola jew ċertifikat mediku skond il-każ.

It is important that every single day on which the student is absent, it must be covered by this form or medical certificate according to the case.