



APPLICATION TO THE EXEMPTIONS BOARD

EXEMPTIONS FROM FEES AT STATE EDUCATIONAL INSTITUTIONS

Family Name and First Name _____

Sex: _____ Nationality: _____

ID Card: _____ Refugee Commission No: _____

Student has been residing in Malta for more than 12 months _____

OR

Student has been residing in Malta for less than 12 months _____

Residence Permit Category: _____

Residence Address in Malta: _____

Locality: _____ Tel. _____

Email address: _____

Education Institution where course is followed: _____

Name of Person following course/Residence Permit No. / Date of Birth

Name of course applied for: _____

Exemption for scholastic Year: _____ Date: _____

Signature: _____

Category: Refugee Protection ____ Subsidiary Protection ____ Asylum Seeker ____ THP ____
Temporary Protection ____

THPn/SRA ____ Failed Asylum Seeker ____ Long Term Resident ____

EU related ____ Exempt ____ Work Permit/Family Member ____ Others _____

**DOCUMENTS that are to be verified/photocopied when applying for an Exemption from
Fees in State Educational Institutions**

_____ **Copy of Original valid Residence Permit/Refugee Commission/Police Cert. of the
applicant (sponsor) in case of minor**
_____ **Copy of Original valid Residence Permit/Refugee Commission/Police Cert. of
student attending School/Institution**
_____ **Copy of Original valid Residence permit/Ref. Commission/Police Cert. of Spouse,
if applicable.**
_____ **Other document/documents (specify)**

Signature of Receiving Officer

Date

**Application for Exemption cannot be processed unless ALL documentation required is
presented.**

**Parents/Guardians may be requested to present any relevant documentation required by the
Exemption from Fees Board.**

Declaration by Client

**I give my consent for verification and processing of necessary documentation for the purpose it
has been requested.**

Signature of Client

Date

**The Ministry for Education, Sport, Youth, Research, and Innovation collects and processes information to carry out its
obligations in accordance with the Education Act Chapter 605 of the Laws of Malta. All data is collected and processed in
accordance with Data Protection legislation.**

**Personal information is accessed by the employees and members of the Board for Exemption from fees in State Educational
Institutions. Disclosure can be also made to third parties but only as authorized by law. You are entitled to know, free of charge,
what type of information the Exemptions Board holds and processes about you and why, who has access to it, how it is held
and kept up to date, for how long it is kept and what the Board is doing to comply with data protection legislation.**

Correspondence is to be addressed to:

**Board of Exemption from Fees in State Educational Institutions
Ministry of Education, Sport, Youth, Research and Innovation
Room 337
Great Siege Road,
Floriana**

Tel: 2598 1247/ 2598 1248/ 2598 1246

Email: exemptionsboard.meyr@gov.mt